

BOARD OF ASSESSORS

MEETING MINUTES

July 10, 2018

Meeting was called to order at 4:18 p.m. Motion made by Tom Millias, seconded by Holly Merry.

ATTENDANCE: John Shiovone, Tom Millias and Holly J Merry

Motion made by Tom Millias to accept the minutes of the June 12, 2018 Board of Assessors meeting with signatures. John Shiovone seconded the motion.

The Board reviewed the memo to John Campbell and the Planning Board regarding 42 Thompson Street. Map 116 Lot 3 will be subdivided for FY20 with confirmatory deed of ownership.

John Shiovone and Tom Millias will complete the employee evaluation form for Holly Merry. The Board also discussed coverage of the office during vacations of staff. The office staff will adjust their schedules to keep office open regular hours when needed.

Review of memo to Planning Board regarding 413 Plymouth St.

The Board reviewed the 2017 sales report. The sales for this calendar year will be used to determine market value for properties for FY 2019.

The Board approved the purchasing of a new laser measuring device for the Assessors inspections. Motion made by H.M. seconded by T.M.

The next Board of Assessors meeting will be scheduled for Tuesday, July 31, 2018. Motion made by John Shiovone, seconded by Holly Merry.

There being no other business the Board of Assessors adjourned at 5:05 p.m. Motion made by T.M. seconded by J. S.

Minutes accepted on : 07-31-2018

By: _____

Tom Millias

Holly Merry